



# MEMORANDUM

**TO:** Board of Directors  
**CC:** Rockie Sapp, Executive Assistant  
**FROM:** Brett Harrell, Exec Dir  
**DATE:** January 23, 2008

**RE:** Monthly Report

## Administration

During the past month, I attended the following meetings and events among others:

- Gwinnett Chamber – 2008 Legislative Agenda – Presenter
- Georgia DOT – Utility mtg
- Snellville Commerce Club – local business mtg
- Get Georgia Moving Coalition
- CID Alliance

During the past month, our office assisted the following business owners among others:

- Scott Fannin, Bulldog Tire, signage
- Signature Furniture Galleries, signage
- Kelly Bowlin, Gwinnett School of Music, parking and access
- Raman Patel, access issues
- Randy Powers, Morsberger Group, access
- Dr. Lee, property acquisition
- Shane Moore, ROW and access
- Bob Walden, Sam's Mart, signage

## Funding

Receiving transfers of 2007 property tax revenues – estimated A/R:  
2005 = \$0.00; 2006 = \$2,947.92; 2007 = \$27,000.78

Reconciled financial statements and prepared Income Statement and Balance Sheet for monthly Board meeting.

Finalized FY 2008 Budget including year-end adjustments.

### **Public Relations**

During December, the Evermore CID received positive press in the following publications: AJC, GDP, Tri-City Times, Gwinnett Chamber Vision, and others.

Completed design of January 2008 Newsletter, posted on web, and sent to press.  
Completed design, printing, and implementation of Public Safety Door Hangers.  
Began design of post card mailing campaign for 2008.

### **Economic Development**

Our office fielded a number of calls from property owners and prospective investors.

Coordinated info and efforts w/ PG team at Gwinnett Chamber.

*Updates on ongoing projects:*

### **Project Status Reports**

Please find enclosed in your monthly binders project status reports from January on the U.S. 78 Median, Pedestrian Bridge, RBR to Davis, McGee/Cambridge Intersection, Hewatt to Parkwood, Parkwood to Britt, Walton Ct. Intersection, and Park Place Area Sidewalk projects.

### **U.S. 78 / S.R. 124 Intersection Design**

Gresham Smith and Partners, consultant for GDOT, requested our participation on the Citizen Advisory Committee (CAC).

### **ARC TIP**

Received notification from ARC that LCI projects are moving again. Larry Kaiser attended ARC LCI meeting.

### **Public Safety**

Rockie worked closely w/ Plaza Security on 30-day holiday patrols – all went well.  
Met w/ Chief Whitehead, SPD and Major Keybo Taylor, GCPD regarding 2008 public safety efforts, communications, and coordination.

### **2008 Legislative Agenda**

Forwarded CID Legislative Agenda to interested parties; participated in reviewing and drafting Gwinnett Chamber Legislative Agenda and Get Georgia Moving Agenda.

Please voice questions and/or concerns on these or any other activity.