



# MEMORANDUM

**TO:** 78 CID Board of Directors  
**CC:** R. Sapp, Exec. Asst.  
**FROM:** Brett Harrell, Executive Director  
**DATE:** October 25, 2006

**RE:** Monthly Report

## **Administration**

Since my last report, I attended meetings with ARC, PBS&J, GDOT, City of Snellville, Gwinnett Chamber, Gwinnett DOT, and Gwinnett County as well as events at the Gwinnett Chamber Transportation Forum, Gwinnett County Service Delivery Strategy Meeting, the ARC's E6 Transportation Forum, and Georgia Planning Association. I also attended the monthly meeting with Gwinnett CID Executive Directors. I also attended the GRTA Board Meeting in Atlanta.

I participated in the Chamber's Strategic Leadership trip to Fairfax, Virginia and presented "Land Use and Transportation" and "Paying for Improvements" at the Georgia Planning Association's Fall Conference in St. Simons.

I assisted numerous property and business owners with various issues including: Vipul Patel, John Evans, Amin Mansour, Frank Jakes and Joe Soffet; among others.

## **Funding**

Continued advancing projects and addressed procedural issues regarding federal funding, annual appropriations, funding availability, and required documentation. Met with PBS&J and provided revised cost estimates to GDOT and GwDOT. MOU preparation underway at GDOT and should be forwarded to GwDOT within the next week.

Reinvested a 6-month CD in the amount of \$102,960.90 with FlagStar Bank at 5.35%.

Received revisions to digest from Gwinnett County Tax Assessor's office of apparent omissions. Preliminary digest figures project 2006 tax revenues for the CID of approximately \$918,000. Collections for the 2006 tax year have begun being transferred weekly.

Began work on the year-end and proposed budget for 2007.

### **Projects Underway**

During October, we advanced the following projects:

Corridor LCI Study: Evaluated potential projects to submit to ARC for pre-qualification for implementation funding – due 10/27

Landscape Master Plan: Received FFPR documents from GDOT and confirmed inclusion of LMP plantings.

PPAC Study: Received responses October 20, 2006 forwarded to Board

Jessica Daron Ct Dedication: Don Conner has repeatedly failed to meet promised deadlines to prepare an appraisal of the property Mr. Swatty will dedicate to Gwinnett County. Seeking another appraiser.

Public Relations: Distribution of “Constant Contact” email communications including Linder Press Release; feature article in Gwinnett Business Journal

STWP: advanced approved projects including the four earmarked project packages

Sewer Study: Underway – met with Nicole Wren, PBS&J engineer

Paxton Lane Extension: project revised by DOT and plans finalized

### **Potential Projects**

During October, the following potential projects received attention:

GRTA / GCT Service: Target Express Bus start date in January 2007.

Public Safety Master Plan: Monitoring Gw Village plan – changed consulting firms

CID Alliance: Began preparations for the Nov. 7 meeting that will focus on transportation funding issues and the 2007 legislative session

### **Public Relations**

During October, the Hwy 78 CID received positive PR in the following publications and venues: Atlanta Journal Constitution, Gwinnett Daily Post, Our Town Magazine, Gwinnett Business Journal, and the Snellville Community News. Issued a Press Release on Congressman John Linder’s Community Champion award at our October 17, 2006 Annual Meeting. Issued Press Release on Legislative Luncheon. Participated in a number of activities generating positive PR for the Highway 78 CID including the Summertown HOA meeting, GPA Conference, Annual Meeting, Legislative Luncheon, Flagstar Bank ribbon cutting, and Snellville Commerce Club.

### **Economic Development**

Our office fielded a number of calls and we assisted both existing property owners and potential purchasers in acquiring information regarding various projects. I attended the bi-monthly Economic Developers meeting at the Gwinnett Chamber of Commerce and was invited to speak to the City of Duluth’s DDA on Economic Development, CIDs, and TADs. Spoke with the Summertown HOA regarding the CID and redevelopment opportunities.

The City of Snellville hired Ally Starnes, formerly of the Ware County Chamber of Commerce, as their Economic Development Manager.

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Updates on several ongoing projects:

**Gwinnett Co. Revitalization Grant / Sewer Study**

Nicole Wren, PBS&J Water/Sewer Engineer is collecting data and working with Gwinnett County to develop the preliminary baseline information. I met with Nicole and provided details on planned or pending development in the area. Future meetings will include area property owners.

**Swatty Dedication**

Don Conner, MAI, is preparing an appraisal (overdue) of the property that Mr. Swatty will dedicate to Gwinnett County to convert Jessica Daron Court to a public street. Upon acceptance of the appraisal, Andrew Mertz will prepare the dedication deed and then we will schedule the dedication on a Board of Commissioners' agenda.

**Park Place Activity Center Study**

Received responses to our RFP on October 20, 2006. Project timeline will follow the ARC LCI process with an anticipated kick-off meeting to occur in 2006, initial stakeholder meetings in January 2007, and the study completed by June 1, 2007. The study budget is \$100,000 of which \$80,000 is allocated through the Gwinnett County SPLOST Transportation Planning funds. Appears on Board agenda today.

**Partnership Gwinnett Visioning Exercise**

On November 1, Market Streets will present preliminary recommendations for action items. Focus on healthcare, headquarters, office users.

**Annual Business Meeting / Legislative Luncheon**

Our annual meeting on Tuesday, October 17 at Snellville City Hall was a great success. A special thanks to Rockie Sapp and Jimmy Norton who coordinated the event and to Graham Custar and his classmates for wonderful entertainment. Congressman John Linder attended and received our first Community Champions award. On Wednesday, October 18 at the Gwinnett Place Marriott we joined Gwinnett's other CIDs and hosted a very well attended Legislative Luncheon. The Hwy 78 corridor was represented by Senators Gloria Butler and Steve Henson and Representatives Melvin Everson and Robert Mumford.

Updates on HPP packages:

**7535 - Linder**

Finalized package at \$5,760,000; forwarded spreadsheet to Robert Mahoney at GDOT and Brian Allen at Gwinnett DOT. Projects include #31 Parkwood to Britt, #21 McGee intersection realignment, #16 Hewatt to Parkwood, Hardscapes.

**8033 – Westmoreland**

Finalized package at \$648,409; forwarded spreadsheet to Robert Mahoney at GDOT and Brian Allen at Gwinnett DOT. Projects include #5 Yellow River Pedestrian Bridge.

**8034 – Scott**

Finalized package at \$1,326,893; forwarded spreadsheet to Robert Mahoney at GDOT and Brian Allen at Gwinnett DOT. Projects include #19 Georgia Lane to Britt Rd.

**8035 – Chambliss**

Finalized package at \$1,606,667; forwarded spreadsheet to Robert Mahoney at GDOT and Brian Allen at Gwinnett DOT. Projects include #23 Rockbridge to Davis.

Georgia DOT is presently preparing the Project Management Agreement (PMA) to forward to Gwinnett DOT. Upon approval by GwDOT, the County will send a Memorandum of Understanding (MOU) to the CID. With execution of those documents, the project may begin in earnest. Once begun, there is a formal process that includes environmental, design, engineering, review, ROW acquisition, etc prior to construction.

If there are other projects or issues that you would like a status report on, please ask.